



## **IRON COUNTY BOARD OF COMMISSIONERS**

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### **SOIL EROSION INSPECTOR**

**Reports To: Iron County Board of Commissioners**

**Status: Independent Contractor**

### **JOB DESCRIPTION**

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#### **General Summary ~ Position Description**

The Soil Erosion and Sediment Control (SESC) Inspector is located in Iron County, Michigan. This position will enforce the State of Michigan Part 91 SESC requirements. The SESC Inspector will work in accordance with the Michigan Department of Environmental Quality (MDEQ) rules.

#### **Duties:**

Primary functions of the job are to review engineered and non-engineered erosion control plans for; commercial, industrial, and residential sites; conduct field inspections and work directly with the public on resolving erosion control/flooding complaints. The inspector will drive to assigned sites within the County to conduct on-site inspections. An inspection involves walking entire site, photographing landscape and erosion controls in place, and ensuring controls are properly installed and maintained. The inspector will advise of any changes from original plans, failures of erosion controls, and recommend plan changes to address drainage/storm-water erosive concerns. Keep updated to current issues/concerns. Contact responsible parties with inspection violation findings as necessary. Report to the Iron County Board as requested. Utilize available resources to complete work.

#### **Skills Required:**

- Current MDEQ Storm Water Operator Certificate.
- Knowledge of local and state law, rules, and regulations relating to soil erosion inspection.
- Knowledge of soils, hydrology, construction, excavation, landscaping, and related fields.
- Skill in reviewing and analyzing blueprints and/or other technical documents.
- Skill in identifying and recommending soil erosion and sedimentation controls.
- Analytical skills are needed to interpret and apply guidelines to circumstances which are flexible and open to considerable interpretation.
- The position requires average agility and dexterity.
- Physical ability to travel through rough terrain, stand, stoop, kneel, or crouch.
- Technical ability to take photographs and communicate via telephone, text and email.
- Ability to use computer software such as MapInfo, Microsoft Word and Excel, and other office equipment such as copiers and scanners.

## **Soil Erosion Inspector**

### **Skills Required, continued**

- Ability to work effectively with the general public.
- Ability to apply training.
- Proficiency in English grammar, spelling, punctuation, and simple mathematical functions.
- Interpersonal Skills to develop and maintain effective and appropriate working relationship with customers, and representative of other agencies.
- Ability to work independently.
- Knowledge and skill in written and oral communication techniques and public relations, sufficient to apply and tactfully enforce complex rules, regulations, policies, and procedures and explain SESC program to individual landowners, contractors, and local organizations.
- Ability to consistently demonstrate sound ethics and judgement and respect private property.
- Must have a valid drivers license and working vehicle to perform inspections.
- Must possess a High School diploma and one to two years of college or related trade work experience.

### **Scope of Work:**

The Inspector's work involves conducting inspections, preparing site-finding reports, and assisting with preparation of permits.

### **Working Environment:**

Work requires personal contact with construction contractors, landowners, and operators for the purpose of enforcing Part 91. Days, evening and weekend work allowed or may be necessary to accommodate at a desk and in the field. Inspections performed in an outdoor environment with potential exposure to weather related to heat and cold, rain, wind, and related elements. Inspection may involve walling on rough terrain, close proximity to shoreline, or climbing steep banks during all weather conditions. Protective gear and clothing such as a hard hat and boots may be necessary during inspections.

### **Conditions of Employment:**

A background check may be required initially and periodically for an individual hired, transferred, reclassified, promoted, or currently working in this job. Appointment to or continued employment in this job is contingent upon a satisfactory background check which may include, but is not limited to: confirmation of a person's identity; review of criminal conviction records; verification of education degree, license, or certificate required for the position; review of Department of Motor Vehicles records; Department of Justice fingerprint scan. A satisfactory background check is defined as the absence of a criminal history record which bears a demonstrable relationship to the applicant's or employees' suitability to perform the required duties and responsibilities of the position.

*Notice Posted 1/14/26: This Job Description approved by the Iron County Board of Commissioners at their meeting on January 13, 2026.*

*\*\* A salary for this position has not yet been determined.*

*\*\* Position will remain open until filled.*