

Public Meeting Notice & Agenda

Iron County Board of Commissioners

Tuesday, June 11, 2019 - 4:00 p.m.

Iron County Courthouse Annex, Commissioners Room, Crystal Falls, Michigan

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Minutes of the May 14, 2019, regular meeting and the May 28, 2019 special meeting.
5. Approval of the Agenda
6. Public Comment Regarding Agenda Items Only.
7. Review and Action upon: bills paid, payroll, journal entries, and administratively authorized budget amendments.
8. Commissioner Reports: Aho, Coates, Leonoff, Peretto and Stafford
9. Department Reports: Central Dispatch, Clerk/Register, Construction Code, Civil Counsel, Drain Commissioner, Emergency Management Director, Equalization Director, Facilities & Parks Manager, Fair Board, Friend of the Court, ICECA, Medical Examiner (Report Attached), MSU Extension, Parks and Recreation Commission, Prosecuting Attorney, Sheriff, Treasurer, Youth Camp Director, Veterans Service Office, Soil Conservation District, County Administrator
10. Old Business - Discussion and Possible Action Upon:
 - a. A Request to allow the Use of County Property as a Bicycle Trial.
11. New Business - Discussion and Possible Action Upon:
 - a. A Request for a Special Meeting of the Board to Consider Proposals for the Remodeling of the Ambulance Garage
 - b. An Amendment to the 2019 budget for Dept. 303 the Sheriff's Department Park Patrol.
 - c. A Request from the Trial Court to increase hours for the Juvenile Register / Deputy District Court Clerk position.
 - d. A Request for Comment upon the 41st Judicial Circuit Family Court Plan & Related Documents.
 - e. A Request from the Treasurer to increase hours for the Part-time Account Clerk position
 - f. A Policy for Employee Health Insurance Opt-out for Elected Officials
 - g. A Request for Amendments to the County Travel Policy.
 - h. A Request to authorize the appointment of an Ad Hoc Committee to Report to the Board on the Future of the County Administrator's Position.
 - i. A Request from the Fairboard for Additional Capital Improvement Expense Reimbursement.
 - j. A Request to enter into an Agreement with Baraga Telephone for replacement of AT&T lines.
 - k. Approval of the MMRMA Coverage Proposal
 - l. A Request for Financial Support from the U.P. Labor Hall of Fame.
 - m. A Request for a Resolution of Support for the 148th Fighter Wing.
12. Public Comments (3 minutes per person / 20 minutes in Aggregate)

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13. Announcements:

The courthouse will be closed on Thursday July 4th in observance of Independence Day.

The next regular meeting of the county board will be on Tuesday July 9, 2019

14. Adjournment

Reports: County Clerk, May 2019

Register of Deeds, May 2019

Veterans Service office, May 2019

Iron Co. Fair Association; May 30 agenda, April 25 minutes, May 1, minutes

Northpointe Meeting Minutes of April 4 and April 18, 2019

May 14, 2019 Regular Meeting

T-423

On Tuesday, May 14, 2019, at 4:00 p.m., Chairperson Patti Peretto called the meeting to order. The meeting was held in the Board of Commissioners Room of the Courthouse. The Pledge of Allegiance was recited. Roll call was taken with the following members present: Chairperson Patti Peretto, Commissioners Tim Aho, Ray Coates, Sharon Leonoff and Mike Stafford.

Also present: Administrator Gene Smith, Sheriff Mark Valesano, Prosecutor Melissa Powell, Treasurer Melanie Camps, Friend of the Court Heidi VanSlooten, Administrative Assistants Mary Dalpra and Lynette Lorenz, Chamber Alliance Executive Director Paul Schuytema, Civil Counsel Steve Tinti and Deputy Clerk Julie Kezerle.

Chairperson Peretto presented the Iron County Clerk/Register Joetta Greig with a plaque for her many years of service to Iron County. Ms. Greig will be retiring on May 31, 2019.

Moved by Coates, supported by Stafford to approve the April 12, 2019, Regular Meeting minutes. Voice vote, motion carried.

Moved by Stafford, supported by Coates to approve the correction to the March 12, 2019, Regular Meeting minutes. Voice vote, motion carried.

Moved by Leonoff, supported by Aho to approve the agenda with one addition requested by Commissioner Aho to discuss Central Dispatch and take action, if necessary. Voice vote, motion carried.

Chairperson Peretto called for Public Comment three times. No comments voiced.

Moved by Stafford, supported by Coates to approve the monthly payables in the amount of \$696,365.61 and payroll in the amount of \$241,485.58. Roll call vote: Ayes 5. Nays 0. Motion carried.

Moved by Stafford, supported by Leonoff to approve journal entries in the amount of \$4,372,502.60 submitted by Treasurer Melanie Camps and administratively approved budget amendments in the amount of \$29,616.00. Roll call vote: Ayes 5. Nays 0. Motion carried.

Commissioner Reports:

Aho reported that he attended a MMRMA meeting. There was good information regarding FOIA and good ethics. He also stated that the BOC work for the taxpayers and that we need to spend wisely.

Coates reported that he attended a Fair Board meeting. There is a lot of progress being made now that the weather is getting nice and they are working hard.

Stafford reported that he had a meeting with Merit regarding data and phone lines. He is hoping to have options for the BOC. Also stated he will be bringing options to the BOC regarding the MERS Defined Benefit Plan.

On Tuesday, May 28, 2019, at 4:00 p.m., Chairperson Patti Peretto called the meeting to order. The meeting was held in the Board of Commissioners Room of the Courthouse. The Pledge of Allegiance was recited. Roll call was taken with the following members present: Chairperson Patti Peretto, Committee members Tim Aho, Sharon Leonoff, Mike Stafford and Ray Coates.

Also present: Administrator Gene Smith, Administrative Assistants Mary Dalpra and Lynette Lorenz, Sheriff Mark Valesano, Treasurer Melanie Camps, Attorney Steve Tinti, 911 Director Steve Gagnea, Emergency Coordinator Vernon Jones, Iron County Clerk/Register Joetta Greig, Equalization Director Amy Marinoff and Deputy Clerk Julie Kezerle.

Moved by Stafford, supported by Leonoff to approve the agenda. Voice vote, motion carried.

Peretto called for public comment.

Public comments were made by Margee Brennan, Vernon Jones, Sharon Stockero Ryden, and Sue Clisch regarding the importance of maintaining the County Administrator position.

Commissioner Coates responded to public comments and believes we can function without an administrator.

Commissioner Leonoff listed all of the times the County went without an administrator in between the hiring of new administrators and we did just fine.

Commissioner Aho said we need to look at the cost and pointed out that other counties our size that do not have an administrator are doing fine.

Commissioner Stafford stated Gene Smith was a good hire. He also stated that the County is doing better and we shouldn't compare ourselves to other counties. We should compare ourselves to ourselves. An administrator provides continuity and we need to be smart and go forward not backwards. He stated we should keep Gene Smith on through the transition.

Chairperson Peretto stated we need to work as a team and communicate.

Gene Smith stated it would be in the County's best interest to keep an administrator and he would be willing to stay through the transition and would consider part-time at a reduced cost.

Stafford also wanted to say that Gene has always been professional.

Peretto called for public comment two more times. No more comments voiced.

New Business:

Moved by Aho, supported by Coates to not extend Gene Smith's contract and the following:

Designate 906 Technology as Iron County Enterprise Administrator for the BS&A system.

Designate Lynette Lorenz as Human Resource Director.

Amend the Iron County Board of Commissioners Rules of Order as follows:

The BOC will meet two times per month to review the accounts payable, and approve for payment. The finance committee may reject select invoices for payment, to receive further documentation.

The first finance meeting of the finance committee will be scheduled in conjunction with the regular meeting of the BOC, should the regular meeting schedule provide the clerk and treasurers department time to prepare the documentation for the finance committee. The second meeting of the finance committee will be scheduled to coincide with the payment schedule of the clerk's office that prepares the payables.

Calls to the commissioners' office will be screened by Mary Dalpra and handled by Mary or Lynette. Should they not be able to handle the request, the issue will be forwarded to the appropriate commissioner.

May 28, 2019, Special Meeting

T- 429

Budget questions by department heads will be addressed to the BOC office. Mary and Lynett will handle the question and share with the Finance Chair. The Finance Chair can decide if they as the Finance Chair need to be involved.

Department heads will prepare their budget amendments and present to the commissioners' office for action at the next scheduled finance committee meeting.

Budget amendments that require transfers from fund to fund shall be discussed with the Finance Chair and presented to the Finance Committee for review and approval.

As to the budget, the Finance Chair, a second commissioner appointed by the BOC, in hand with Mary Dalpra and Lynette Lorenz, will do the budget. This will take coordination between the group. The department heads will prepare their departments budgets. The department heads will meet with the finance group and present their department's budget for the budget committee review. The budget committee should have Mary or Lynette enter all of the data into the system. Only one person should have access to change the budget numbers. When the budget committee has the numbers completed they will again meet with the department heads and make cuts should they be necessary. Upon a balance budget, it shall be presented to the BOC.

The agenda items for the BOC meetings will be assembled by Mary Dalpra. Mary will present to the BOC Chair for their review and incorporation into the agenda for the BOC Chair approval.

Roll call vote: Ayes: Aho, Coates and Leonoff. Nays: Stafford and Peretto. Motion carried.

Moved by Coates, supported by Leonoff to adjourn. All in favor, meeting adjourned at 4:45 p.m.

Chairperson Patti Peretto

Deputy Clerk Julie Kezerle

DRAFT