

Public Meeting Notice & Agenda

Iron County Board of Commissioners

Tuesday, January 8, 2019 4:00 p.m.

Iron County Courthouse Annex, Commissioners Room, Crystal Falls, Michigan

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Approval of the Minutes of the December 28, 2018 Special Meeting and January 2, 2019 Reorganizational Meeting.
5. Approval of the Agenda
6. Public Comment Regarding Agenda Items Only.
7. Review and Action upon: bills paid, payroll, journal entries, and administratively authorized budget amendments.
8. Commissioner Reports: Aho, Coates, Leonoff, Peretto and Stafford
9. Department Reports: Friend of the Court, Central Dispatch, Clerk/Register, Construction Code, Civil Counsel, Drain Commissioner, Emergency Management Director(PA 390), Equalization Director, Facilities & Parks Manager, ICECA, Medical, MSU Extension, Parks and Recreation, Prosecuting Attorney, Sheriff, Treasurer, Youth Camp Director, Veterans Service Office, Soil Conservation District, County Administrator
10. Old Business - Discussion and Possible Action Upon:
 - a. Cook's Run
 - b. Exchange of Property with Road Commission
11. New Business - Discussion and Possible Action Upon:
 - a. Appointments
 - b. Payroll Budget Costing
 - c. Domain Server Replacement
12. Public Comments (3 minutes per person / 20 minutes in Aggregate)
13. Announcements:
14. Adjournment

Reports: County Clerk: December 2018 and Annual 2018 department reports
Register of Deeds December 2018
Veterans Service office November and December and Annual 2018 reports
MSU Extension 2018 Annual Report
MSU Monthly Report
Health Department November 28, 2018 Minutes
Northpointe November 29, 2018 Minutes

IRON COUNTY OFFICE OF THE COUNTY ADMINISTRATOR

2 SOUTH SIXTH STREET, SUITE 7 CRYSTAL FALLS, MI 49920

PH. 906-875-3301 FAX 906-875-0655

County Administrator
Eugene C. (Gene) Smith
gsmith@ironmi.org



Administrative
Mary S. Dalpr
mdalpra@irc

Lynette Lorenz
llorenz@irc

OB:
A.

Memorandum

TO: Board of Commissioners
FROM: County Administrator Gene Smith
RE: Cook's Run
DATE: January 8, 2019
CC/EC Paul Schutyema

The Board has previously indicated that it wished to discuss the Cook's Run situation at the January meeting. For that reason it is listed on the agenda.

- We have been in contact with the US Forest Service District Ranger and have been informed that a response to our request asking that the Forest Service express any interest in acquiring the Cook's Run property has been prepared but cannot be sent until the federal shutdown is over.
- We have been in contact with the ICECA Director who has indicated that he will be prepared to participate in a discussion at the Board meeting but as of the time of the writing of this memo we have no information to include in the Board Packet. If information is provided we will include it.

ECS/ecs

NO DOCUMENTATION FOR
AGENDA ITEM:

OB: b

- Exchange of Property with Road
Commission
(will be provided at meeting)

NB:
A.

COUNTY OF IRON 2017 COMMITTEE ASSIGNMENTS

Function:	Committee:	Membership: (First name listed is Chair)
FINANCE:	Finance	Brennan, Aho, Peretto, Coates, and Leonoff
	Revolving Loan Fund	Brennan, Aho, Peretto, Coates, and Leonoff
	Audit	Brennan, Peretto, and Leonoff
	Audit Alternates	Aho and Coates
	Audit and Budget	Peretto and Leonoff
	Taxation Committee	Brennan, Aho, Peretto, Coates, Leonoff, and Marinoff
ADMINISTRATION	Personnel	Peretto, Leonoff, and Aho
	Sick Bank Committee	Rep. Leonoff, Alternate. Aho
	Building and Captial Improvements	Aho, and Brennan
	Remonumentation	Leonoff
PUBLIC SAFETY	Law Enforcement	Coates, Alternate. Aho, and Entire Board
	Community Corrections	Coates
	Safety	Coates
	Central Dispatch	Coates
ECONOMIC DEVELOPMENT	EDC Board	Brennan
	Chamber of Commerce	Leonoff
	WUPPDR	Peretto
	Fairboard	Coates
	UPWARD Talent Council Board	Aho
	RC&D	Mike Golas
PARKS AND RECREATION	Liaison for Pentoga Park	Leonoff and Coates
	Liaison for Youth Camp	Brennan
	Liaison for Trails	Coates and Aho
SENIOR CITIZEN SERVICES	DICSA	Brennan
	UPCAP	Aho
	Local Authority on Aging	Coates
HEALTH AND HUMAN SERVICES	Public Health	Aho, Brennan, and Leonoff
	DHS - Medical Care	Peretto with Alternate Brennan
	Northcare Network	Brennan
	Collaborative Board	Coates
	MCAC	Aho
OTHER	Iron County Road Commission	Aho

Committee Assignments remained the same thru 2018

01/03/2019 11:25 AM
 User: mcamps
 DB: Iron County

BUDGET REPORT FOR IRON COUNTY

Calculations as of 12/31/2018

NB: d.

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2019 AMENDED BUDGET	2019 ACTIVITY
Fund: 261 CENTRAL DISPATCH					
ESTIMATED REVENUES					
261-000-506.500	DONATIONS FOR EMERGENCY EQUIPMENT				
261-000-664.000	INTEREST				
261-000-667.259	TRANSFER FROM FUND #259				
261-000-673.000	TRAINING - PSAP	15,000	4,594	15,000	
261-000-675.000	PHONE SURCHARGES	342,928	237,337	342,928	
261-000-675.200	WIRELESS REVENUE	133,532	112,325	133,532	
261-000-675.500	ATLAS SALES				
261-000-676.101	APPROP FROM GENERAL FUND	118,000	118,000	118,000	
261-000-677.000	REIMBURSEMENT \ REFUNDS		811		
261-000-687.000	OTHER COUNTIES	98,166	99,638	98,166	
261-000-694.000	MISCELLANEOUS INCOME		679		
261-000-695.000	FROM REVENUE SHARING				
261-000-697.000	BEGINNING OF YEAR BALANCE	47,492		28,802	
TOTAL ESTIMATED REVENUES		755,118	573,384	736,428	
APPROPRIATIONS					
261-000-700.000	E-911 EXPENSES				
261-000-700.100	PROFESSIONAL FEES				
261-000-702.001	WAGES - FULL TIME EMPLOYEES			284,120	
261-000-703.001	SALARY- DEPARTMENT HEAD			52,858	
261-000-703.100	SALARY - STEVE GAGNEA	52,858	50,824		2,033
261-000-703.199	WAGE ACCRUAL ADJUST				
261-000-704.001	WAGES - PART TIME EMPLOYEES			42,000	
261-000-704.100	WAGES - K. ADAMS	8,200	6,954	11,000	543
261-000-704.300	PREMIUM PAY				407
261-000-704.475	WAGES - SUE WEBSTER	8,784	8,412		
261-000-704.550	WAGES				
261-000-704.650	WAGES CHERYL BLANK	35,260	33,716		1,357
261-000-704.700	WAGES-JEFFERY SEPPALA	35,260	33,242		1,289
261-000-705.100	WAGES-ROBBIE OLSEN	35,260	33,649		1,421
261-000-705.200	WAGES - K. FOSTER & K. CAIN	6,644	6,343		
261-000-705.300	OVERTIME	30,900	29,606	30,000	4,250
261-000-705.350	WAGES - K. SMITH	36,158	34,732		1,425
261-000-705.510	WAGES - LISA WOODS	35,260	33,106		1,289

Calculations as of 12/31/2018

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2019 AMENDED BUDGET	2019 ACTIVITY
Fund: 261 CENTRAL DISPATCH					
APPROPRIATIONS					
261-000-705.511	WAGES - IRENE ANDERSON	35,260	33,309		1,289
261-000-705.512	WAGES - LYNSY HEBERT	34,708	33,343		1,289
261-000-705.513	WAGES-JACOB METZ	35,260	33,784		1,289
261-000-705.551	BEN COOK				
261-000-705.552	WAGES - ASHLEY SCHMIDT	37,300	36,091		1,221
261-000-705.553	TAMMY HENDRICKSON-WAGES				
261-000-709.000	FICA	30,500	29,047	35,000	1,435
261-000-716.000	DEFINED CONTRIBUTION	25,780	25,648	25,000	1,318
261-000-716.100	LIABILITY & PROPERTY INSURANCE	10,450	10,359		
261-000-716.200	WORKERS COMP				
261-000-717.000	DEFINED BENEFIT	13,450	12,287	11,000	
261-000-718.000	HEALTH INSURANCE RELATED BENEFITS	137,900	137,854	133,000	9,388
261-000-718.500	POST EMPLOYEE				
261-000-721.000	UNEMPLOYMENT PAYMENTS				
261-000-724.000	LIFE INSURANCE	610	609	600	53
261-000-729.000	POSTAGE	60	1		
261-000-755.000	OPERATING SUPPLIES	3,000	2,532	3,500	
261-000-802.000	MEMBERSHIPS AND SUBSCRIPTIONS	600	466	500	
261-000-807.000	LEGAL FEES	990	95	1,000	
261-000-817.100	LEIN FEES	1,000	1,000		
261-000-850.000	TELEPHONE	13,000	12,415	8,000	
261-000-855.000	BATES TOWER LEASE	3,500	2,655	3,500	
261-000-860.000	TRAVEL	1,000	945	1,000	
261-000-914.000	INSURANCE	2,000			
261-000-934.100	MAINTENANCE CONTRACTS	45,000	30,309	45,000	
261-000-935.000	PROPERTY & LIABILITY INSURANCE			6,850	884
261-000-957.000	CONFERENCE AND TRAINING	1,000	53	1,000	
261-000-957.100	PSAP TRAINING	15,000	10,514	10,000	910
261-000-977.000	EQUIPMENT	16,866	8,066	30,000	
261-000-977.100	DIGITAL MAPPING	6,300	2,366	1,500	
261-000-977.200	800 MHZ RADIO				
261-000-997.000	END OF YEAR BALANCE				
261-956-718.500	RETIREMENT DEFINED CONTRIBUTION				

Calculations as of 12/31/2018

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2019 AMENDED BUDGET	2019 ACTIVITY
Fund: 261 CENTRAL DISPATCH					
APPROPRIATIONS					
TOTAL APPROPRIATIONS		755,118	694,332	736,428	33,090
NET OF REVENUES/APPROPRIATIONS - FUND 261			(120,948)		(33,090)
BEGINNING FUND BALANCE		59,856	59,856		
ENDING FUND BALANCE		59,856	(61,092)		(33,090)

Calculations as of 12/31/2018

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	2018 ACTIVITY THRU 12/31/18	2019 AMENDED BUDGET	2019 ACTIVITY
Fund: 101 GENERAL FUND					
ESTIMATED REVENUES					
101-130-542.000	JUDGES SALARY GRANT			188,700	
101-130-542.100	COURT EQUITY FUND GRANT			55,000	
101-130-543.875	TRIAL COURT-RDSS			28,000	
101-130-563.020	JUVENILE OFFICER REIMBURSEMENT			27,500	
101-130-602.000	CIRCUIT COURT COSTS			17,000	
101-130-602.011	CIVIL FILING FEE			2,000	
101-130-603.000	DISTRICT COURT COSTS			120,000	
101-130-610.000	PROBATE COURT SERVICES			5,500	
101-130-620.000	ATTORNEY FEES			10,000	
101-130-622.000	PROBATE COURT - CHILDCARE			2,000	
101-130-631.000	PROBATION (OVERSIGHT)			43,500	
101-130-656.000	ORDINANCE FINES & COSTS			6,000	
TOTAL ESTIMATED REVENUES				505,200	
APPROPRIATIONS					
101-130-702.001	WAGES - FULL TIME EMPLOYEES			122,523	
101-130-703.000	SALARY (JUDGE -CJS)	145,558	140,696		5,721
101-130-703.001	SALARY- DEPARTMENT HEAD			148,470	
101-130-703.002	SALARIES OTHER THAN DH			135,563	
101-130-703.100	SALARY (JUDGE - CN)	10,743	10,112		404
101-130-703.199	WAGE ACCRUAL ADJUST				
101-130-703.200	SALARY (JUDGE - JL)	18,781	15,142		721
101-130-703.300	SALARY (JUDGE - MB)	10,581	10,112		404
101-130-704.001	WAGES - PART TIME EMPLOYEES	4,200	3,899	11,735	
101-130-704.100	SALARY - COURT ADMINISTRATOR	46,015	44,229		1,768
101-130-704.200	WAGES (PROBATE REGISTRAR - KSS)	32,600	31,383		2,850
101-130-704.400	WAGES (MAGISTRATE - DY)	43,548	41,944		1,678
101-130-704.500	WAGES (DISTRICT COURT CLERK - CV)	41,146	39,886		1,610
101-130-704.700	SALARY (CHIEF JUV. PROB. OFFICER -	52,593	50,570		2,023
101-130-704.800	WAGES (DRUG COURT ADMINISTRATOR -				
101-130-705.150	WAGES - (JUVENILE REGISTER/DDCC -	14,605	13,990		565
101-130-705.200	SALARY NIKKI LOEHR				
101-130-705.300	WAGES - OTHER				
101-130-705.350	IN HOME DETENTION	15,000	10,009	15,000	

NO DOCUMENTATION FOR
AGENDA ITEM:

NB: c

- Domain Server Replacement
(pending confirmation of price
from 906 Technologies)