

On Tuesday, November 14, 2017, at 4:00 p.m., Chairman Tim Aho called the meeting to order. The meeting was held in the Board of Commissioners Room of the Courthouse. The Pledge of Allegiance was recited, led by Drain Commissioner, Tom Clark. Roll call was taken with the following members present: Commissioners James Brennan, Ray Coates, Sharon Leonoff and Chairman Tim Aho. Commissioner Patty Peretto was absent (excused).

Also present: Administrator Gene Smith, Administrative Assistants Mary Dalpra and Lynette Lorenz, Sheriff Mark Valesano, Drain Commissioner Tom Clark, Civil Counsel Steven Tinti, and Deputy Clerk Tara Peterson

Moved by Brennan, supported by Coates, to approve Minutes from the September 17, 2017 Special Meeting and the Minutes from the October 10, 2017 Regular Board Meeting with the correction of Brock VanOss to the Parks & Recreation Committee. Voice vote, motion carried.

Moved by Leonoff, supported by Brennan to approve the Agenda with moving 12(e) to the first item of new business. Voice vote, motion carried.

Public Hearing on Proposed 2018 Budget. The draft budget has been on display for public review in the Clerk/Register office and also at the Board of Commissioners Administrators office.

Chairman Aho called for public comment three times regarding comments on displayed proposed budget. No comments voiced.

Chairman Aho called for public comment on agenda items only. No comments voiced.

Moved by Brennan, supported by Leonoff to approve \$1,778,876.75 in payables, \$231,125.46 in payroll, journal entries, and budget amendments. Roll call vote: Ayes 4. Nays 0. Motion carried.

**Commissioner Reports**

Brennan gave an update on a meeting with the auditing firm for 2018.

Coates gave an update on Council of Aging.

Leonoff gave an update on a Mastodon Township Meeting she attended.

Aho gave a report on the Opiate Community Meeting.

Moved by Leonoff, supported by Brennan to approve the Commissioner Reports. Voice vote, motion carried.

**Department Head Reports**

County Clerk: No report at this time.

Civil Council Steve Tinti: No report at this time.

Sheriff Mark Valesano: A reminder to be safe with firearms this hunting season.

Administrator Gene Smith gave the board information on the renewal of health care coverage including the cost increase of 9.3%.

Administrator Smith gave an update on Cooks Run. Paul Schuytema reported on research, possible scenarios and cost estimates coming in the next few months on Cooks Run.

Paul Putnam gave a report on MSU Extension. A new position has been created with intent for 75% tourism and 25% community development.

Moved by Leonoff, supported by Coates to approve the Department Reports. Voice vote, motion carried.

**Old Business:**

None

**New Business:**

Drain Commission reported all Dams passed inspection. Discussion took place on the County's position on transferring property to Bates Township for Paint River Rustic Camping.

Moved by Brennan, supported by Coates to transfer that portion of Government Lot 2, Section 36, Township 44 North, Range 34 West lying West of County Road 643 to the Township of Bates by Covenant Deed subject to a reverter that states:

- (1) County retains timber rights.
- (2) Open as a public park within 12 (twelve) months of covenant deed date
- (3) Township of Bates invest \$20,000 within 12 months of covenant deed date
- (4) Solely used and maintained as a public park by the Township of Bates.

The Clerk and Chairperson are authorized to sign the deed. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Brennan, supported by Coates to accept the Memorandum of Understanding for Dickinson/Iron Friend of the Court. Roll call vote: Ayes 4. Nays 0. Motion carried.

Proposal to change staffing in the County Clerk/Register of Deeds Office was tabled until the next Board of Commissioners Monthly Meeting.

Moved by Coates, supported by Brennan to accept the Resolution of Iron County Board of Commissioners Adopting and Approving MIDC Grant. Voice vote, motion carried.

Moved by Coates, supported by Leonoff to approve the Amended Management Agreement between the County and the Fair Board with funds to maintain the property. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Brennan, supported by Leonoff to approve an (1) one year contract with Merit Network Services for 30 MBPS. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Brennan, support by Leonoff to table the Intergovernmental Contract between NorthCare Network and the County and invite Sandra Lambert, Executive Assistant, to the next monthly board meeting to discuss the program. Voice vote, motion carried.

Moved by Leonoff, support by Brennan to approve the letter of support for the Western Upper Peninsula Planning and Development Region Commission (WUPPDR) and approve the Resolution in Support of Application for the 2018 Western Upper Peninsula Regional Prosperity Initiative. Voice vote, motion carried

Moved by Brennan, supported by Leonoff to amend the 2017 budget in the manner described in the memoranda of the County Administrator entitled November 2017 Budget amendment and November 2017 Budget Amendment Memo #2. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Brennan, supported by Coates to appoint C. Jerry Anderson as the Construction Code Manager, department head of the Construction Code Department, at an annual salary of \$32,500.00 effective the first full pay period of the 2018 fiscal year. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Brennan, supported by Coates to approve the Resolution Adopting the 2017 Iron County Budget, General Appropriations Act and Millage. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Brennan, supported by Coates to accept the Standard Operation Policy & Procedure for Purchasing as presented. Discussion took place, Brennan rescinded his motion.

Moved by Brennan supported by Coates to adopt the Standard Operating Policy and Procedures for Purchasing as amended. The amended policy will read as:

All purchases of outlay, services, materials and supplies where the estimated cost exceeds \$10,001 but does not exceed \$40,000 shall be made only after obtaining at least 3 written quotations, where possible, in lieu of advertised bids. Specifications for sealed quotations shall meet the same standard as required by the preceding paragraph and shall be solicited so as to provide for competitive bidding.

All purchases of outlay, services, materials and supplies where the estimated cost is between \$2,501 and \$10,000 may be made on the open market and directly from a dealer or supplier. Multiple quotations or proposals shall be solicited. The successful bidder shall confirm quotations obtained in this manner.

All purchases of services, materials and supplies under \$2,500 may be made directly by the Purchasing Agent from available dealers or suppliers without multiple quotes or proposals  
Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Leonoff, supported by Brennan to approve the Standard Operating Policy & Procedure for County Credit Cards. Roll call vote: Ayes 4. Nays 0. Motion carried.

Moved by Leonoff, supported by Coates to approve the Standard Operation Policy & Procedure for Equal Employment Opportunity. Voice vote, motion carried

Request by GYRC (George Young Recreational Complex) to use snowmobile trail 116 for ATV use has been tabled.

Chairman Aho asked for Public Comments.

Sheriff Valesano commented on the Iron River Wykons playing in the semi-final game on Friday at the Dome and the Forest Park Trojans playing in the state champion game on Saturday and good luck to both teams.

**Announcements:**

The next regular scheduled meeting will be Tuesday, December 12, 2017.

The courthouse will be closed on Thursday November 23<sup>rd</sup> and Friday November 24<sup>th</sup> in observance of the Thanksgiving holiday.

Moved by Leonoff, supported by Brennan to adjourn. Voice vote, motion carried. Meeting adjourned at 5:43 p.m.

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Chairman Tim Aho

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Deputy Clerk Tara Peterson

Reports Submitted:

Clerk  
Construction Code  
MSU Extension, September Report  
Register of Deeds  
Sheriff's Office Monthly Activity Report  
Treasurer  
Northpointe Healthcare Systems Minutes on September 28 & October 12, 2017  
Veterans Service Office Report for September 2017 and October 2017  
Board of Health Minutes of October 25, 2017