

On Tuesday, May 28, 2019, at 4:00 p.m., Chairperson Patti Peretto called the meeting to order. The meeting was held in the Board of Commissioners Room of the Courthouse. The Pledge of Allegiance was recited. Roll call was taken with the following members present: Chairperson Patti Peretto, Committee members Tim Aho, Sharon Leonoff, Mike Stafford and Ray Coates.

Also present: Administrator Gene Smith, Administrative Assistants Mary Dalpra and Lynette Lorenz, Sheriff Mark Valesano, Treasurer Melanie Camps, Attorney Steve Tinti, 911 Director Steve Gagnea, Emergency Coordinator Vernon Jones, Iron County Clerk/Register Joetta Greig, Equalization Director Amy Marinoff and Deputy Clerk Julie Kezerle.

Moved by Stafford, supported by Leonoff to approve the agenda. Voice vote, motion carried.

Peretto called for public comment.

Public comments were made by Margee Brennan, Vernon Jones, Sharon Stockero Ryden, and Sue Clisch regarding the importance of maintaining the County Administrator position.

Commissioner Coates responded to public comments and believes we can function without an administrator.

Commissioner Leonoff listed all of the times the County went without an administrator in between the hiring of new administrators and we did just fine.

Commissioner Aho said we need to look at the cost and pointed out that other counties our size that do not have an administrator are doing fine.

Commissioner Stafford stated Gene Smith was a good hire. He also stated that the County is doing better and we shouldn't compare ourselves to other counties. We should compare ourselves to ourselves. An administrator provides continuity and we need to be smart and go forward not backwards. He stated we should keep Gene Smith on through the transition.

Chairperson Peretto stated we need to work as a team and communicate.

Gene Smith stated it would be in the County's best interest to keep an administrator and he would be willing to stay through the transition and would consider part-time at a reduced cost.

Stafford also wanted to say that Gene has always been professional.

Peretto called for public comment two more times. No more comments voiced.

**New Business:**

Moved by Aho, supported by Coates to not extend Gene Smith's contract and the following:

Designate 906 Technology as Iron County Enterprise Administrator for the BS&A system.

Designate Lynette Lorenz as Human Resource Director.

Amend the Iron County Board of Commissioners Rules of Order as follows:

The BOC will meet two times per month to review the accounts payable, and approve for payment. The finance committee may reject select invoices for payment, to receive further documentation.

The first finance meeting of the finance committee will be scheduled in conjunction with the regular meeting of the BOC, should the regular meeting schedule provide the clerk and treasures department time to prepare the documentation for the finance committee. The second meeting of the finance committee will be scheduled to coincide with the payment schedule of the clerk's office that prepares the payables.

Calls to the commissioners' office will be screened by Mary Dalpra and handled by Mary or Lynette. Should they not be able to handle the request, the issue will be forwarded to the appropriate commissioner.

Budget questions by department heads will be addressed to the BOC office. Mary and Lynett will handle the question and share with the Finance Chair. The Finance Chair can decide if they as the Finance Chair need to be involved.

Department heads will prepare their budget amendments and present to the commissioners' office for action at the next scheduled finance committee meeting.

Budget amendments that require transfers from fund to fund shall be discussed with the Finance Chair and presented to the Finance Committee for review and approval.

As to the budget, the Finance Chair, a second commissioner appointed by the BOC, in hand with Mary Dalpra and Lynette Lorenz, will do the budget. This will take coordination between the group. The department heads will prepare their departments budgets. The department heads will meet with the finance group and present their department's budget for the budget committee review. The budget committee should have Mary or Lynette enter all of the data into the system. Only one person should have access to change the budget numbers. When the budget committee has the numbers completed they will again meet with the department heads and make cuts should they be necessary. Upon a balance budget, it shall be presented to the BOC.

The agenda items for the BOC meetings will be assembled by Mary Dalpra. Mary will present to the BOC Chair for their review and incorporation into the agenda for the BOC Chair approval.

Roll call vote: Ayes: Aho, Coates and Leonoff. Nays: Stafford and Peretto. Motion carried.

Moved by Coates, supported by Leonoff to adjourn. All in favor, meeting adjourned at 4:45 p.m.

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Chairperson Patti Peretto

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Deputy Clerk Julie Kezerle