

March 14, 2022, Special/ Personnel Committee Meeting

U-106

Monday, March 14, 2022, at 7:30 a.m., Personnel Chairperson Jacob Conery called the meeting to order. The meeting was held in the conference room in the Administration Office. The Pledge of Allegiance was recited. Roll call was taken with the following members present: Chairperson Jacob Conery, Committee Members Mark Stauber and Patti Peretto.

Also present: Administrative Assistant Lynette Lorenz, 911 Director Ashley Schmidt, Dispatcher Kirsten Otto and Clerk/Register Julie Kezerle.

Moved by Peretto, seconded by Stauber, to approve the agenda. Voice vote, all in favor, motion carried.

Moved by Stauber, supported by Peretto, to approve the December 14, 2021, Personnel Meeting Minutes. Voice vote, all in favor, motion carried.

Conery asked for public comment three times, with no comments voiced.

New Business:

The only item on the agenda was discussion and possible action on Central Dispatch new hire posting/effective date/pay rate.

Kirsten Otto was appointed to fill a full-time dispatch vacancy. Ms. Otto has been working full-time since February 26, 2022. However, this full-time position was not approved by the Board. It was then put on the agenda for the March 8th 2022 board meeting. There was a motion passed unanimously at the March 8, 2022 board meeting approving the request to fill the full-time position with current part-timer Kirsten Otto. The motion did not include the starting date and when benefits would accrue. Director Schmidt wanted the starting date to be February 26, 2022; however, because the position wasn't approved by the board until March 8th, the starting date is going to be March 19, 2022 which is the start of the next pay period after the March 8th meeting. Also Lorenz advised that insurance is always effective after hired the 1st of the month, so in this case if hired in March, insurance would go in effect on April 1, 2022.

Stauber said Director Schmidt should have posted the position. Schmidt said they never hire full-time employees outside, they always hire a part-time employee who is already trained in dispatch when there is a full-time position open. Schmidt said they currently have two part-time employees and that she interviewed both of them. Lorenz said she will clarify with Attorney Steve Girard what "new employee" in the contract means.

After more discussion, it was moved by Stauber, supported by Peretto, to take the personnel committee's recommendation that March 19, 2022, is the start date for Kirsten Otto to the full board at the Special Meeting scheduled for March 30, 2022, at 5:30 p.m. Voice vote, all in favor, motion carried.

Motion to Adjourn:

Moved by Stauber, supported by Peretto, to adjourn the meeting. Voice vote, all in favor, motion carried. Meeting was adjourned at 7:45 a.m.

Chairperson Jacob Conery

Clerk/Register Julie Kezerle